

# Submission Guidelines

## *IJOS: International Journal of Okinawan Studies*

November 1, 2017

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*IJOS: International Journal of Okinawan Studies*, a peer reviewed journal published by IIOS (International Institute for Okinawan Studies) at the University of the Ryukyus, seeks papers written in English on issues, areas, and topics related to Okinawa. The journal also welcomes English papers with topics that deal with interests or issues that are parallel to those faced in Okinawa. The journal accepts submission at any time of the year but by convention we generally publish the papers that have been submitted by the end of June for the issue of that fiscal year. The issue is scheduled to be published annually in December. Please contact *IJOS* editors [IIOS@w3.u-ryukyu.ac.jp](mailto:IIOS@w3.u-ryukyu.ac.jp) for submission details and manuscript style. For the most updated submission guidelines, please visit our Website at <http://www.iios.u-ryukyu.ac.jp/>

### Manuscript Submission

1. The title of the paper, author's or authors' name(s), affiliation(s), and full postal and email addresses should be submitted on a separate sheet (the title page).
2. Contributors should submit one copy of their manuscript to the editor-in-chief of *IJOS* (the name and address are given on the inside front cover) either by mail or email attachment.
3. Copyrights of accepted manuscripts belong to IIOS (International Institute for Okinawan Studies).
4. Formatting of English manuscripts for *IJOS* should follow the MLA (Modern Language Association) style, which discourages the use of footnotes and endnotes. Although *IJOS* strongly urges that papers follow the MLA style, it will consider other styles such as APA (American Psychological Association) or Chicago Manual style if they are rigorously formatted. If your manuscript follows a style other than MLA, please so indicate on the title page.
5. Manuscripts should be printed on A4 paper or letter-size paper with the following format: (a) a margin of 2.5cm (1 inch) should be set for every edge; (b) text should be double-spaced.
6. Manuscripts should be no longer than 9,000 words, including figures, endnotes, (if any), and a list of works cited. Manuscripts should be accompanied by an abstract in Japanese (limited to 300 Japanese characters or 200 words in English if you cannot prepare it in Japanese).
7. Book reviews should be no longer than 3,500 words, including figures, endnotes (if any), and a list of works cited.
8. The title of the paper should be in 14-point type and centered. A subtitle, if any, should be in 12-point type and centered. The preferred font is either Arial or Century.
9. The abstract, body, endnotes (if any), and works cited should be in 12-point type.
10. The terms "Abstract," "Notes," and "Works Cited," as well as section headings, should be in boldface; subsection headings should be in boldface and italics. If endnotes are used, they should follow the body of the paper and be followed by the list of works cited.