

Okinawan Journal of Island Studies

Submission Guideline for Research Papers

NOTICES

1. In principle, submissions must not have been previously published in print or online. Authors are responsible for determining whether fair use may be invoked for third-party materials (authors will still need to obtain permission for third-party works that are not utilized under fair use and to pay all reproduction fees).
2. Any documents granting permission for use of third-party materials should be kept by the author, who will provide copies when submitting final materials for publication to the editorial assistant. Since OJIS is a peer reviewed journal, all submissions will be screened and reviewed to determine if the contents align with the objectives of the journal.
3. Copyrights of accepted manuscripts belong to the Research Institute for Islands and Sustainability at the University of the Ryukyus.

SUBMISSION GUIDELINE

1. Research papers should be **no longer than 9,000 words**, including figures, endnotes, and a reference section. Papers should be accompanied by **an abstract of about 300 words**.
2. Please list up to **five keywords** for the manuscript.
3. **The title of the paper, author's or authors' name(s), affiliation(s), and full postal and email addresses** should be submitted **on a separate page**.
4. Please add **a short biography of less than 200 words**. Information should include institutional affiliation, publications, and current research projects or interests.
5. Manuscripts should be written in proper English and should be **checked by a native speaker before submission**. Regional varieties of English are acceptable if they are consistent throughout the paper.
6. Manuscripts should use **A4 or letter paper-size** with the following format.
 - (a) a margin of 2.5cm (1 inch) should be set for every edge.
 - (b) double-spaced text
 - (c) 12-point font in Times New Roman.

7. **Title and Headings** should be written according to the following.

- (a) Title, Abstract, Notes, References, section headings: 12-point in **boldface**
- (b) Subsection headings: 12-point in **boldface** and *italics*

8. **Figures** (charts, tables, pictures, visual materials, etc.) should be submitted on a separate sheet from the text. They should be on a separate sheet for each figure and add a title and a number to each.

e.g., [Figure 1. Population and density of Okinawa 1945-2000](#)

Please Indicate the relevant parts in the text by writing “Insert Figure X”.

- (a) Preferred format: JPEG or TIFF or PDF
- (b) Minimum resolution: 600dpi for black and white, 300dpi for color images

9. **Endnotes** should follow the body of the paper and be followed by the list of works cited.

10. **Names used in the manuscript** should be written in the order of given name followed by family name. If your manuscript uses a different name-ordering convention, please indicate so on the title page for consideration.

11. **References** should be written according to the following. Please refer to #12.

- (a) Title: 10.5 point in boldface
- (b) Lists: 10.5 point

12. The style of the manuscript should be prepared according to the following.

In-text citations

Citations in the text should be written as “([author's last name] [year of publication], [cited page if needed])”.

e.g. [\(Smith 2020, 11-12\)](#)

Notes

Notes should be listed [as endnotes](#). Each note should be numbered, and the relevant part of the text should be indicated by a superscript number at the end of the text.

References should be prepared according to the following.

Website

[Author’s Family Name] [Author’s Given Name], “[Page Title],” [Website Name], [Name of Publisher], [publication or revision date if available, access date if unavailable], [URL].

e.g. [Malcelo, Darwin, and Aditi Raina “Estimating Resiliency Benefits of Road Upgradation: Case of the East Road in Malaita, Solomon Islands,” Policy Research Working Papers of World Bank, March 2020, <https://hdl.handle.net/10986/33482>.](#)

Article of printed journal

[Author's Family Name], [Author's Given Name]. [Year Published]. "[Article Title]."
[*Journal Name*] [Volume], no. [Issue]: [Entire Page Range of Article].

e.g. Fujita, Yoko. 2020. "Regional Science for Small Islands: Construction of a New Theory of Island Studies." *Okinawan Journal of Island Studies* 1, no.1:11-22.

Article of online journal

[Author's Family Name], [Author's Given Name]. [Year Published]. "[Article Title]."
[*Journal Name*] [Volume], no. [Issue]: [Entire Page Range of Article]. Accessed
[Accessed Date]. [URL/DOI].

e.g. Yamagiwa, Kaishi. 2022. "Early Human Cultural and Communal Diversity in the Ryukyu Islands." *Okinawan Journal of Island Studies* 3, no.2:13. Accessed May 15, 2024.
<https://u-ryukyu.repo.nii.ac.jp/records/2017843>.

Book

[Author's Family Name], [Author's Given Name]. [Year Published]. [*Book Title*].
[Publication Location]: [Publisher Name],

e.g. Royle, Stephan A. 2001. *A Geography of Islands: Small Island Insularity*. London and New York: Routledge.

PEER REVIEW PROCESS

1. Final publication decisions will be made by the Editorial Board based on the results of the peer review.
2. Research Papers will be evaluated by two anonymous reviewers.
3. Contributors are expected to revise their manuscripts by the specified deadline in response to requests for revisions from the reviewers or the editorial board.

Enactment and Revisions

Enacted on February 12, 2020

Revised on March 31, 2021

Revised on December 1, 2024